

INTERNAL AUDIT REPORT
For the year ended 31st March 2023

To **Ludford Parish Council**

I have carried out an internal audit in accordance with the Council's needs, and in line with the Internal Control Objectives listed in the annual return for Local Councils in England.

Internal Audit Opinion

In my opinion the controls in place during 2022/23 were sufficient for the purposes of the council, and that the council has made improvements to the reserve position.

1. Accounts

The accounts for 2022/2023 were as follows

	Total
Income	£ 27,111.90
<u>Expenditure</u>	<u>£ 5,299.39</u>
<u>Surplus</u>	<u>£ 21,812.51</u>

The main cause of this surplus was the receipt of the neighbourhood fund of £ 18,013.81 in 2022/23 which has not been spent and has been set aside in an earmarked reserve for future use.

Balance sheet	31/03/23
Bank accounts	£ 32,148.52
Less unpresented cheques. - £ 113.20	£ 32,035.32
<u>Less creditor</u>	<u>-£. 169.67</u>
<u>Total Assets</u>	<u>£ 31,865.65</u>

This is funded by :-

General fund	£ 8,307.33
Non ring fenced reserves	
Street lighting	£ 1,401.03
Elections	£. 152.56 £ 1,553.59
Ring fenced reserves	
Environment	£ 1,423.24
C.I.L.	£ 2,567.68
<u> Neighbourhood</u>	<u>£ 18,013.81 £ 22,004.73</u>
<u>Total Funds</u>	<u>£ 31,865.65</u>

It should be noted that ring fenced reserves can only be spent on items that comply with the conditions of the original grant. The Council is considering which schemes are of benefit to the community and which fall under the auspices of the original grants.

2. **Petty cash**

The Council does not operate a petty cash system and hence this area of control has not been examined in the course of this audit.

It is recommended that:-

The council does not introduce a petty cash system.

3. **Other points**

The two outstanding cheques are out of date. These should be cancelled and replacement cheques issued

The asset register and the risk register should be placed on the website

Please note that the Recommendations stated in this report may have already been taken under consideration by the Council.

Audit and report prepared by

Kevin Lawrence Adams

Date 25/04/23



balance as per bank statements as at 31/03/23

£ 159.60

£ 31,988.92

£ 32,148.52

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-£ 113.20

41

£ 32,035.32